

Home Project Budget Planner

RightSizeTools printable project worksheet

Use this before requesting quotes or when deciding what scope can fit your budget.

Project snapshot

Project address / location		Target budget	
Preferred start window		Must-have scope	

Budget categories

- ☐ Target budget
- ☐ Must-have scope
- ☐ Nice-to-have scope
- ☐ Material allowances
- ☐ Trade allowances
- ☐ Contingency
- ☐ Temporary living or inconvenience costs
- ☐ Post-project touchups or furnishings

Decision checkpoints

- ☐ What scope can be removed if needed?
- ☐ Which selections are already chosen?
- ☐ Which selections are still allowances?
- ☐ What unknowns need inspection before the number is trusted?
- ☐ What would make the project not worth doing right now?

Smart budget habits

- ☐ Keep a separate contingency instead of spending the full budget on visible finishes.
- ☐ Do not compare quotes until the included scope is clear.
- ☐ Choose big-ticket items early.
- ☐ Avoid changing layout after pricing if budget is tight.

Quote comparison table

Item	Quote A	Quote B	Quote C
Budget item			
Planned amount			
Quoted amount			

Allowance or fixed price?			
Notes / decision needed			

Helpful prep before the visit

- ☐ List your top three must-haves.
- ☐ List anything you are willing to remove to save money.
- ☐ Save fixture/product links before requesting quotes.
- ☐ Use the project cost estimator first to set a rough planning range.

Notes

Target budget	
Comfortable maximum	
Contingency amount	
Scope cuts if needed	

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